



Yellowknife Direct Charge Co-operative Ltd. Job Advertisement

Position Title: Foodstore Manager
Location: Yellowknife, NT

About

Are you a dynamic leader with a passion for the retail industry and driving business results? If so, then we invite you to apply for the position of Foodstore Manager at the Yellowknife Co-op! We are a local store with about 5000 members and 170 employees.

Reporting to the General Manager, the Foodstore Manager plays a pivotal role in supporting the General Manager in the general operations of the Foodstore and the Gas Bar.

- You'll be responsible for the overall operations of the Food Store Departments.
- You'll be responsible for providing strategic direction to Food Store Team Leaders and Members to ensure safe, effective operations and processes.
- Work collaboratively with the General Manager and Department Managers to determine current and future capabilities required for effective execution of merchandising, marketing, talent development, and driving sales.

Who You'll Work With

You will work closely with the Grocery, Meat, Produce, Bakery, Deli, and Gas Bar Department Managers and the General Manager. This hard working and energetic team strives to cultivate a culture of customer focus and community engagement.

What You'll Do

- Oversee the day-to-day operations of the Foodstore, while ensuring compliance with all company policies, procedures, and safety standards;
- Provide strong leadership, guidance, coaching, and support to department managers and their teams to ensure a positive and productive work environment;
- Foster a culture of teamwork, accountability and continuous improvement among staff members;
- Provide support to department managers in managing the resources of the Co-operative effectively to generate net savings that meet and exceed budgeted targets;
- Provide leadership and direction to departments to ensure that they are achieving financial targets in sales, margins, expenses, and profits;
- Support the General Manager in achieving the financial goals of the Foodstore and Gas Bar;
- Assist departments in adhering to their designated margins and ensure that they are managing them effectively.
- Support and coach managers on the proper management of merchandise;
- Ensure all merchandising meets the quality standards of the Co-operative;
- Ensure compliance with all company policies, procedures, the Collective Agreement and operational regulatory requirements, including food safety standards, sanitation guidelines, inventory management;
- Oversee and provide day-to-day management of department managers;
- Provide leadership in the area of employee relations, hiring, training and development; and
- Maintain a positive work environment with strong morale.



Who You Are

You have the following qualifications:

- A minimum of five (5) to ten (10) years' management experience in the retail industry.
- Experience in both the grocery industry and/or in a co-operative model would be considered an asset.
- Experience working in an environment governed by a Board of Directors would be considered an asset.
- Proficiency in financial management including a comprehensive knowledge of profit and loss management.
- Exceptional people management and leadership skills
- Strong interpersonal and communication skills
- Are technically savvy with an aptitude for common software.
- Are highly motivated and organized.
- Are honest, trustworthy, results-orientated, and strive to be the best in what you do.

What We Offer

- A competitive salary.
- 4 weeks' annual vacation.
- An annual management bonus program.
- Employer matched pension program.
- Comprehensive group benefits plan.
- A relocation package is available for qualified candidates residing outside of Yellowknife, NT.
- Career development, progression, and training opportunities.
- An environment where employees are encouraged, appreciated, supported, and recognized.

About Yellowknife, NT:

Yellowknife is the capital of the Northwest Territories, and is home to about 20, 000 people. As the capital of the NT, it has a lot to offer. Located on the shores of Great Slave Lake, Yellowknife is known for its midnight sun, aurora borealis and unique blend of culture and bustling city living.

There is always something to keep you busy; if you enjoy being outdoors, there are activities such as cross-country skiing, snowmobiling, ice fishing, canoeing and hiking. If you enjoy indoor activities there are plenty of recreational activities and leagues such as volleyball, soccer, basketball, hockey, skating, curling, pottery, quilting and traditional arts and crafts in addition to a vibrant arts and music community.

We thank all applicants for their interest but only those selected for an interview will be contacted.

As a co-operative, we do business differently. We believe in working together to serve our community by delivering profits back to our communities and investing in sustainable growth. You can view more about YK Direct Charge Co-op by visiting <http://www.ykcoop.com>.

Application deadline: May 16, 2024